Event Reference Manual Referee

How to complete an event reference





All event references for race officials developing to international status are collected online through the World Sailing Survey Money Apply Application Platform.

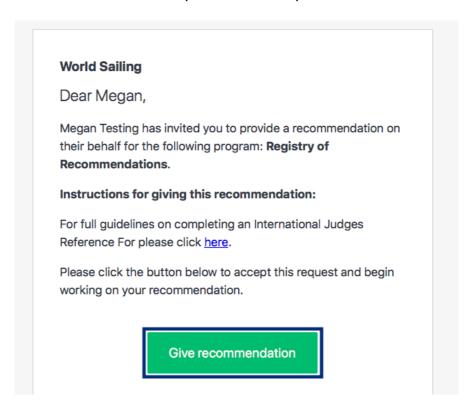
The World Sailing platform for Race Official applications can be found at the following link:

https://worldsailing.smapply.io

To begin the process the official shall be required to set up an account and request the reference. The referee (yourself) will receive an email with a link to complete the reference.

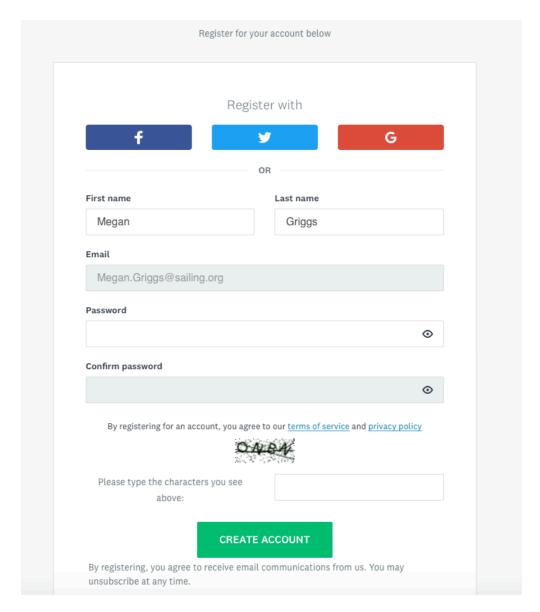
Please note: If the official contacts you to confirm they have requested the reference but you have not received the email, please check your junk mail inbox.

The email received shall contain the following information. Please click the Give Recommendation to proceed to complete the reference.

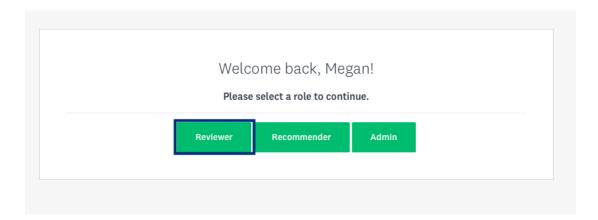


This link shall transfer you to the World Sailing Race Officials platform. If you have not previously used the platform, please follow the instructions to register. If you already have an account please proceed to log in.



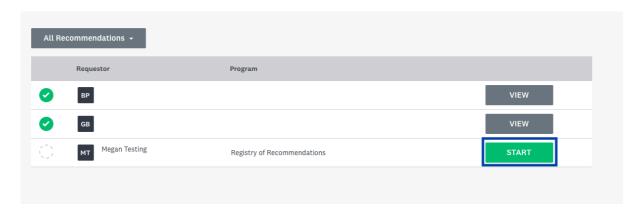


If you have previously completed a reference, please proceed to log in, selecting the review option.

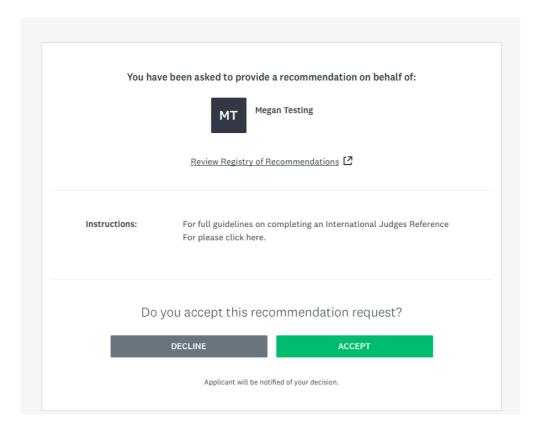




The review home screen shall show all references you have been requested to complete. To select a reference to complete click the start button.

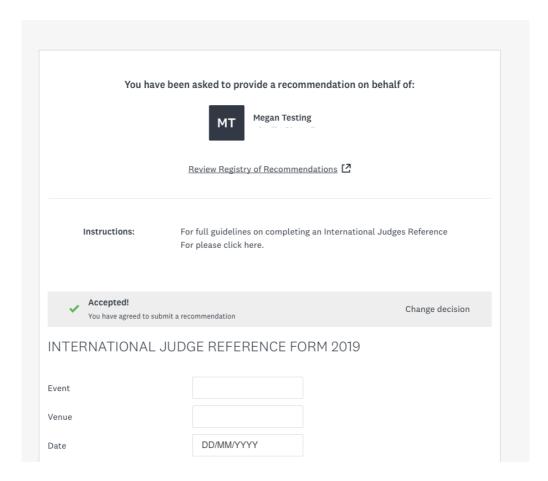


You shall be reminded of the instruction for completing a reference here. When you are happy to complete the reference please select accept.

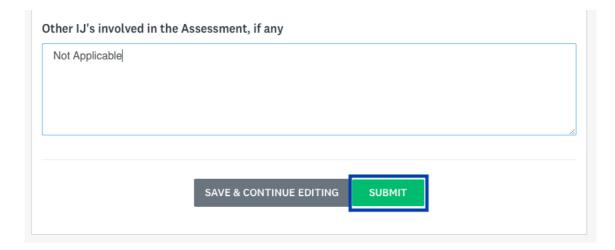


You will be presented with the accepted recommendation file to complete your reference.



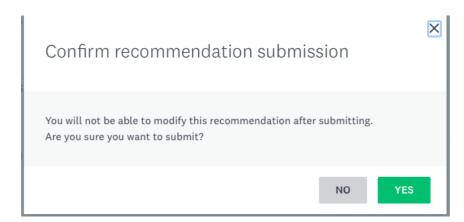


On completing the reference, please proceed to submit.

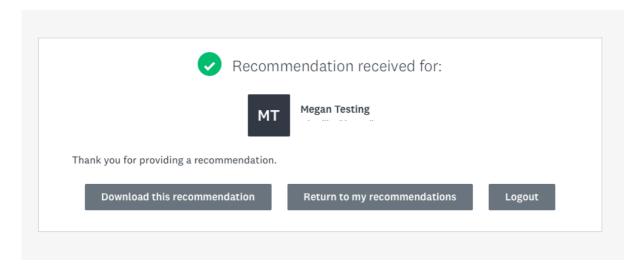




You shall be reminded to confirm your submission.



On confirming your finalised recommendation you shall receive confirmation of the received reference and prompted to return to the home page.



World Sailing
20 Eastbourne Terrace
London W2 6LG
United Kingdom

Tel: + 44 (0)2039 404 888

www.sailing.org

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